

9-10 Rowcroft, Stroud, Gloucestershire, GL5 3BQ  
 T : 01453 755 330 F : 01453 755 369  
 W : www.first-base.co.uk



Copy Timesheet

For Work completed week ending \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Candidate Name.....

Company.....

Position.....

Day	Standard Hours		Overtime hours
	AM	PM	
<b>Monday</b>			
<b>Tuesday</b>			
<b>Wednesday</b>			
<b>Thursday</b>			
<b>Friday</b>			
<b>Saturday</b>			
<b>Sunday</b>			
<b>Total</b> (not including breaks)			

I hereby certify the above hours worked are a correct record of the hours worked by the temporary worker and I accept the terms and conditions for the introduction of Temporary worker by First Base Employment Ltd.

Client Signature.....

Printed name .....

Position .....

Dated .....